

RECORDER AND EQUIPMENT INFORMATION

DEPT 26

Court Recorder: Kerry Esparza at Esparzak@clarkcountycourts.us or (702) 671-0880.

Equipment

The courtrooms are each equipped with a document camera and screens for viewing. Laptops can be plugged into the JAVS system at the attorney tables to be viewed throughout the courtroom. The courtrooms are NOT equipped with adaptors for newer computers. Please bring the appropriate adaptor to convert your computer video to VGA. Documents, video, audio, or PowerPoint presentations can also be displayed wirelessly by connecting your laptops to WePresent. Please make arrangements with the Recorder in advance to come a little early to set up and test your equipment to be prepared prior to trial starting.

Should you need to play a DVD or CD, please bring a laptop that has previously played your disc to ensure you have the correct software when in court.

Recording

All court proceedings are recorded. There is a \$40 an hour fee for recording. Please see Agreement to Pay Recording Fee attached. Return this form signed prior to the beginning of trial.

CDs

CDs of proceedings are available for \$25 per disc. CDs obtained are an audio/video recording and do not have the typing included. CDs cannot be used for preparation of official transcripts. Transcripts must be ordered through the Recorder.

Daily Transcripts

Daily transcripts must be prearranged at least one week prior to the start of your trial. If your trial is expected to last more than a couple weeks please make arrangements for dailies as soon as possible so the Recorder can secure a transcriber for your dates. Please contact the Recorder to make prior arrangements. Please note the Recorder is the official record for the department.



EIGHTH JUDICIAL DISTRICT COURT - DEPARTMENT 26
HONORABLE JUDGE GLORIA STURMAN
200 Lewis Ave.
Las Vegas, NV 89155
Phone: (702) 671-3628 Fax: (702) 366-1399
Email: Esparzak@clarkcountycourts.us

Case: _____

Please discuss with opposing counsel and check which billing process you will use to pay the recording fee of \$40 per hour for the trial/hearing:

___ Plaintiff(s) and Defendant(s) will share the cost equally (50% to be billed each party)

___ Plaintiff(s) will pay the entirety of the cost

___ Defendant(s) will pay the entirety of the cost

___ Neither side wants to pay to have the trial recorded**

___ Other (Please describe) : _____

Signed: _____ Date: _____

Attorney for: _____

Signed: _____ Date: _____

Attorney for: _____

Please sign and return this sheet to Kerry Esparza, Court Recorder,
Esparzak@clarkcountycourts.us, prior to commencement of the trial. Thank you.

** All proceedings are recorded per the Judge's wishes. Should transcripts be needed for appeal purposes the requesting party will be responsible for the entirety of the recording fee.



EIGHTH JUDICIAL DISTRICT COURT

REGIONAL JUSTICE CENTER
200 LEWIS AVENUE
LAS VEGAS, NEVADA 89155
(702) 671-0880 phone
esparzak@clarkcountycourts.us

FOR OFFICE USE ONLY

RECEIVED:

FILED:

PAGES:

BILLED:

COMMENTS:

TRANSCRIPT/CD ORDER FORM

CASE #: _____

NAME OF CASE: _____

DATE OF HEARING: _____

PLEASE CHECK REQUEST(S): ____ **CD** ____ **Transcript**

DEADLINE FOR TRANSCRIPT _____

(SEE FEE SCHEDULE)

NAME OF ATTORNEY: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

Fee Schedule:

Recording - \$40 an hour for both CDs and Transcript requests.

CD/DVD - \$2 or Thumb drive - \$5

Transcript - \$3.80 a page for ordinary time (30 days).

Expedited Transcript - \$5.01 a page within 4 days; \$6.01 a page within 48 hrs;

\$8.03 a page within 24 hrs.

****Please return this form to the department to order.**

Upon completion of the transcript/CD a bill will be emailed to you with payment instructions.